



**PENN WEST CONFERENCE OF THE UNITED CHURCH OF CHRIST  
GRANTEE'S FINAL REPORT**

Name of Project:

***To be completed by applicant – one report for each grant received.  
Please be as complete, thorough, and accurate as possible.  
Keep your responses concise and focused on the project.***

**Section 1:**

PROJECT/PROGRAM TITLE and BREIF DESCRIPTION:

AMOUNT AWARDED:

CONGREGATION NAME:

PERSON COMPLETING REPORT:

ADDRESS:

CITY:

STATE:

ZIP:

PHONE:

EMAIL:

FAX:

ORGANIZATION WEB ADDRESS:

**Area of Service:**      Rural              Suburban              Urban

**UCC ASSOCIATION in which this organization is located:**

**Total Number of Membership:**

**Average Number in Worship:**

**Award Category for this report (check):**

Reaching Out/ Amount Awarded \$

Strengthening the Church/Amount Awarded \$

Operational/Amount Awarded \$

**Did you use the funds awarded as described in your grant application?      YES      NO**  
**If not please indicate why.**

Were you able to complete the project as originally planned?      YES      NO

If not, please identify any changes, adaptations or incomplete parts of the project that remains.

Were all the funds awarded spent on the project as originally planned?      YES      NO

If not please indicate why.

Are you returning any unspent funds to the Mission Grants Committee?      YES      NO

If so, please indicate the amount being returned with this report.

**PLEASE STATE CONCISELY YOUR RESPONSE TO THE FOLLOWING:**

**HOW DID THESE FUNDS BENEFIT YOUR MINISTRY AND, BY EXTENSION, THE  
MINISTRY OF THE PENN WEST CONFERENCE AND THE UNITED CHURCH OF CHRIST?**

**WERE THE PRIMARY GOALS AND OBJECTIVES OF YOUR PROPOSAL ACHIEVED?**

**DESCRIBE THE IMPACT OF THE COMPLETION OF THIS PROJECT ON YOUR CONGREGATION, COMMUNITY OR REGION.**

**PROJECT/PROGRAM BUDGET: Please complete the attached FINALBUDGET indicating all project/program costs and funding sources used in completing this project.**

**Check the Cover Letter for due date**

Penn West Conference of the United Church of Christ

**Attn.: Mission Grants Committee**

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