

**Penn West Conference United Church of Christ
Summary of Board Actions June 2018-April 2019**

Rev. Diane Wiley, Moderator
Mr. Tom Croner, Assistant Moderator
Rev. Liddy Barlow, Secretary
Ms. Nancy Harclerode, Treasurer
Rev. David Ackerman, Conference Minister (ex officio)
Rev. Dr. Joseph Beer
Ms. Theresa Cook
Rev. John Emig
Rev. Stephen Fair

Ms. Joyce Geibel
Ms. Joy Johnson
Mr. Bob Krueel
Rev. Alice Lindsay Bignell
Rev. Dr. Robert McKie
Ms. Chelsea Neatrour (June-Nov)
Rev. Jim Neatrour (Nov-April)
Ms. Pat Seiple
Rev. Dr. David Williams

June 9, 2018

Motion carried: That Penn West Conference execute a quit claim deed relinquishing rights to a 0.224 acre property in Berlin, PA formerly belonging to St. Paul's UCC.

Motion carried: That the board accept the resignation of conference solicitor Jim Fox.

Motion carried: That the board empower Rev. Ackerman to hire an interim solicitor.

August 25, 2018

The board welcomed guest Jonathan Lee of the Pension Boards, who introduced the Generations of Service capital campaign to support the United Church Board for Ministerial Assistance, which provides direct assistance to church workers and their families in times of need and also offers leadership development programs for clergy. All conferences in the United Church of Christ are asked to support this campaign.

Motion carried: That the Conference enter into partnership with the Pension Board to raise \$50,000 over five years for the Generations of Service Capital Campaign.

September 28, 2018

Affirmed by email vote: Board agrees to sign on to an amicus brief for a case in front of the Third Circuit relating to the City of Philadelphia's refusal to renew the contract of a Catholic social services agency that refuses to place foster children in the care of LGBTQ couples.

November 3, 2018

Motion carried: That the Board authorize Jessica Rafferty to serve as our new solicitor.

Motion carried: That the Penn West Conference cover the cost for the Search & Call team's overnight training in Cleveland.

Motion carried: That the Board establish a team of approximately six individuals to work with the Conference Minister and UCBMA on the shared capital campaign.

Motion carried: that the Board accept the resignation of Cara Neatrou as Disaster Ministries Coordinator.

Motion carried: That the Board accept Valarie Poole's resignation as PWC Associate for Youth Ministry.

Motion carried: That the conference assess the job description and move ahead with the search process to call a new Associate for Youth Ministry.

Motion carried: That the Penn West Conference adopt the new UCC guidelines for Conference Minister Fitness Reviews.

Motion carried: That the Board designate \$34,272.00 of the Conference Minister's compensation package for housing allowance for 2019, and future years unless altered by the Board.

February 11, 2019

Affirmed by email vote: The Board agrees to order Quickbooks online for the office.

February 15, 2019

Motion carried: That the Board appoint Ryan Lucas as the Penn West Conference Disaster Ministries Coordinator.

No applications had yet been received for the Associate in Youth Ministry position.

Motion carried: That the Board of Directors refer this matter back to the Associate for Youth Ministry Team to produce a plan for dealing with the Youth Ministry events.

Motion carried: That the Board authorize spending up to \$2,000.00 for a fire/flood resistant and lockable filing cabinet, and to hire a moving company to move the unit into the PWC office.

Motion carried: That the transportation for General Synod delegates will be reimbursed up to \$550.00 regardless of mode of transportation.

March 18, 2019

Affirmed by email vote: The Board agrees to reposting the Associate for Youth Ministry position description and promoting it (including a “call to action” email to pastors from the Conference Minister), without a definite response date.

Affirmed by email vote: The Board agrees to cover the Annual Gathering & Meeting registration and room & board costs of chaperones/program coordinators recruited by the Associate for Youth Ministry Team (provided the Board knows how many of these there will be).

March 20, 2019

Affirmed by email vote: The Board agrees to sign on to an amicus brief drafted by Americans United for the Separation of Church and State relating to the cases brought by the Commonwealth of Pennsylvania and the State of California to stop the rules creating a religious exemption and a moral exemption to the ACA’s contraceptive coverage requirement.

April 26, 2019

Motion carried: That the board authorize up to \$640 for Diane Fox to be trained in the new online QuickBooks bookkeeping system.

Motion carried: That the Board approves a Records Retention Policy.

Motion carried: That the Board affirm the level one and level two case statements of the Caring for Clergy, Caring for Churches campaign

Motion carried: That the Personnel Committee’s positive review of the Office Manager be received, and that Andra Snyder and Jim Neatrou be reappointed for a second term on the Personnel Committee.

Motion carried: That the board recommend the budget and narrative budget for consideration at the Annual Gathering and Meeting.

Motion carried: That the conference reimburse Ryan Lucas for his airfare expenses for traveling to the UCC Disaster Ministries conference in Puerto Rico.

Motion carried: That Board agrees to the proposal of the Associate for Youth Ministry Team that the AYM position may be adjusted to become an ordainable call if a desired candidate is interested in that option.

Motion carried: That the Board agree to the purchase of a Sharp multi-function printer for office photocopying needs.

Motion carried: That the Board agree to designate a recent gift of stock to the Conference Minister's Discretionary Fund, after a tithe to the Shaping Our Future campaign.

Motion carried: That in honor of our women ministers, the Penn West Conference sponsor the International Association of Women Ministers Centennial Assembly at the \$500 level.

Motion carried: That Rev. June Boutwell be appointed to serve as a voting delegate to GS 32 in place of Mathew Anderson.